

Phlebotomy Full Course – Externship Prerequisites

To be eligible to go on a clinical externship, students must submit the following prerequisites to the PhlebotomyU Admin at info@phlebotomyu.com.

Each externship site dictates the requirements students need to submit to be eligible for placement. Students who choose to sign the vaccine Declination Form for any vaccines will find their externship site options will be limited.

Students will be given up to 6 months from the last day of classroom instruction to complete a clinical externship. If a student is unable to submit externship prerequisites or commit to a clinical externship by this time, PhlebotomyU will consider the student to have abandoned the course and will issue the student an Incomplete. Should the student wish to complete the Phlebotomy Full Course, they will have to re-enroll, repay and start the course from the beginning. Additional fees will apply.

Program Prerequisites

Must be submitted before the first day of class.

1. Valid Government Issued Photo ID that indicates date of birth

e.g. Driver's License, State Identification Card or Passport

2. Proof of U.S. High School Education or Equivalent

You must submit one of the following:

- Copy of High School or accredited college transcript (official or unofficial)
- Proof of passing the GED, HiSET or CHSPE exams
- If your education is outside the U.S., please let us know and we will give you further instructions on what is required.
- Post-secondary or vocational school certificates and transcripts are not acceptable

Externship Prerequisites

1. Cleared Background Check & Drug Screen

Instructions on how to sign up will be given on the first day of class.

2. Immunizations

• **MMR (Measles, Mumps & Rubella)**

You must submit one of the following:

- Proof of 1 or 2 doses of MMR vaccine
- Positive titers for MMR
- Signed MMR Declination Form*

• **Varicella**

You must submit one of the following:

- Proof of 1 or 2 doses of Varicella vaccine
- Positive titer for Varicella
- Signed Varicella Declination Form*

• **Hepatitis B**

You must submit one of the following:

- Proof of 1, 2 or 3 doses of Hep B vaccine
- Positive titer for Hep B
- Signed Hep B Declination Form*

• **TDAP**

You must submit one of the following:

- Proof of TDAP within the last 10 years (not TD or dTAP)
- Signed TDAP Declination Form*

• **COVID**

You must submit one of the following:

- Proof of 1, 2 or 3 doses of the Pfizer, Moderna or J&J COVID vaccine
- Signed COVID Declination Form*

• **Seasonal Flu**

You must submit one of the following:

- Only required if completing an externship during flu season (November – March)
- Signed Flu Declination Form

3. Negative Annual TB Test

You must submit one of the following:

- Negative Annual PPD TB Skin Test
- Negative Annual QuantiFERON Gold or T-spot TB Blood Test
- If you have a known history of having a positive PPD TB Skin Test or QuantiFERON Gold or T-Spot TB Blood Test, you must submit proof of a cleared Chest X-Ray within the last year

Recommended Prerequisites

1. BLS Certificate

- If you are interested in a placement at Scripps, they require students to provide a current BLS certificate from an AHA certified organization.
- Most healthcare facilities will require you to obtain a BLS certificate upon employment and AHA certified BLS certificate should be a universally accepted type of certification.
- We recommend our students use iMaster CPR who gives our students a discount off the course using the discount code: FHS

Obtaining Your Officially Sealed School Transcripts

Contact your high school registrar to request a copy of your official transcripts in an unopened envelope sealed by the school. You may substitute official transcripts from an accredited college or university where you obtained a Bachelor's or Associate's degree.

Important Notice regarding evaluation transcripts from outside the US: All non-U.S. transcripts must be evaluated by "Current Members" of the National Association of Credential Evaluation Services (NACES) or "Endorsed Members" of the Association of International Credential Evaluators, Inc. (AICE). This allows LFS to determine if your education is equivalent to a U.S. college or university education. The evaluation service will send an evaluation of your educational institution and academic courses directly to LFS.

To obtain an application, instructions, and information, visit them on the web:

- **National Association of Credential Evaluation Services (NACES):** <http://www.naces.org/members.html>
- **Association of International Credential Evaluators, Inc. (AICE):** <http://aice-eval.org/members/>

If you are an applicant whose education and training/experience is from a non-U.S. school, college, university, or clinical laboratory, please make sure that your name is printed in English on all your transcripts and supporting documents and that it matches your name on the application.

A lot of our students have had their transcripts evaluated with Educational Credential Evaluators. If you order the General Report type, it should be sufficient for your needs.

You will need to provide an evaluated copy of your transcript in order to be eligible to go on a clinical externship. **Please be sure to request at least 1 officially sealed copy of your evaluated transcript** as you will eventually need to send a sealed official copy to the CDPH once you complete the program and are ready to apply for your CPT I license. The evaluation agency should send you a copy of their evaluation report, which is the unofficial copy that you can submit to the PhlebotomyU Admin staff at info@phlebotomyu.com

The sealed official transcript will need to be mailed out to CDPH-Laboratory Field Services once you have completed and submitted your CPT I application. Further instructions will be given upon completion of the Phlebotomy Full Course.